

## OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

F.No.P-328/T&P/Sr.PS&PS/2022-23/14243

Dated: December, 2022

ORDER NO.  $\frac{28 7}{\text{G.O.}}$ 

Sub: - Estt. Group 'B' - Transfers and Postings of Sr. Private Secretary & Private Secretary - regarding

The transfers and postings of the following Sr. Private Secretary & Private Secretary are hereby ordered with immediate effect and until further orders:-

S.No.	NAME OF THE OFFICER	POST	DATE OF BIRTH	TRANSFERRED FROM	TRANSFERRED TO
1.	ANURADHA KUKRETI	PS	25-12-1976	CIT(ADMN.&TPS)	PR.CCIT (INTERNATIONAL TAXATION)
2.	ASHISH SOTI	SR PS	22-08-1969	PR.CCIT (INTERNATIONAL TAXATION)	DGIT(SYSTEMS)- 2, DELHI
3.	APARNA MAKHIJA	PS	10-12-1986	CIT(AU)-8, DELHI	CIT(AU)-13, DELHI
4.	VANDANA BHATT	PS	05-12-1987	CIT(AU)-13, DELHI	CIT(AU)-8, DELHI

- 2. The transfers and postings of Sr. Private Secretary ordered vide Sl. No.01 (Ms. Neeru Maggu, Sr. P.S.) of Order No. 529/NGO/2022-23 issued vide F.No. P-307/5/T&P/2022-23/12275 Dated 07<sup>th</sup> November, 2022 hereby stands cancelled.
- 3. All the Sr. Private Secretaries & Private Secretaries transferred vide this order shall be treated as deemed relieved w.e.f. 08.12.2022(F/N) and are directed to join their new place of posting by A/N of 08.12.2022.
- 4. The officers under transfer to another building shall get their bio-metric attendance shifted to their new place of posting after joining the new place of posting.
- 5. The Controlling Officers should ensure that the officer before being relieved submit his/her resume/self-assessment to the concerned Reporting Officer and report and review APARs of their subordinates and submit them to the concerned Reviewing Officer or the Principal CCIT, Delhi as the case may be. A compliance certificate with regard to above shall be given in writing by the officer under transfer and the same shall be forwarded to Principal CCIT, Delhi.

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- 6. Any representations with regard to this order would be considered only when it is sent after joining the new charge and through proper channel. It is also clarified that all the representations received till date regarding transfer and posting in the cadre of Sr. Private Secretaries & Private Secretaries are stands disposes off with the issue of this order.
- 7. The Controlling Officers should ensure that the above-mentioned officers shall relieved to join their new place of posting by the due date and a compliance certificate with regard to above shall be forwarded to O/o the Principal CCIT, Delhi.
- 8. This issues with the approval of Principal Chief Commissioner of Income-tax, Delhi.

(SAWNI DIKSHIT) DCIT(HQRS-PERS.) (GAZETTED) NEW DELHI

## Copy to:-

- 01. All Principal Chief Commissioners of Income Tax, Principal Directors General of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.
- 02. CIT (AU)-13, Delhi and CIT (AU)-8, Delhi.
- 03. The Addl/Joint Commissioners of Income Tax, Coordination, Personnel, Vigilance, New Delhi.
- 04. The PS to the Income Tax Ombudsman, New Delhi.
- 05. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Coord)/(Finance)/ (Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
- 06. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.
- 07. Personnel Book.
- 08. Officers concerned.
- 09. The AD (OL) for immediate circulation of Hindi Version.
- 10. All recognized Associations, New Delhi.

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(SAWNI DIKSHIT) DCIT(HQRS-PERS.) (GAZETTED) NEW DELHI

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सावनी दीक्षित SAWNI DIKSHIT उप आयकर आयुक्त Deputy Commissioner of Income Tax (मुख्या.) (कार्मिक), दिल्ली (HQRS.) (PERS.), Delhi